

MERRIOTT PARISH COUNCIL

Minutes of the Extraordinary PARISH COUNCIL (2) meeting held JUNE 24th 2013

Meeting commenced at 8pm.

PRESENT: Mr A Wallis (Chairman), Mr S Bending, Mr G Merrick, Mr M Steer, Mrs S Sumpter, Mr B Norton.

IN ATTENDANCE: Marion Andrews (Clerk) Mr J Wratten (Architect)

APOLOGIES FOR ABSENCE: Mr I Noble, Mr P Maxwell.

CODE OF CONDUCT AND DECLARATIONS OF INTEREST

2013/ 294 The Clerk reported that she had received Applications for Dispensation for each of the members present being Council Tax payers within the Parish. This allows discussion on the financial aspect of the Pavilion project from June for 6 months.

2013/295 Cllr Steer declared an interest in the Community Pavilion as his family are members of MYFC.

2013/ 296Cllr Merrick declared an interest in Community Pavilion as his family are members of MYFC.

2013/297 Cllr Bending declared an interest in Community Pavilion as his family are members of MYFC.

The Clerk read a letter received from Mr Hall so that members have information prior to discussion.

To receive verbal report from Architect.

2013/298 Mr Wratten read the following extract from the Building Inspector report xxxxxxxxxxxxxx
As a result of this information it was AGREED that the internal layout is amended to accommodate public use toilets and ambulant disabled. An alternative plan was viewed showing the officials room storage area and hall reconfigured.

2013/299 Mr Wratten has provided the builder with a specification to refurbish the groundsman shed so as to receive a quote.

2013/300 Mr Wratten reported

- The electrical duct already in place has been found. This will not be large enough to house the size cable required.

2013/301 An application with details of electrical requirements was provided. The Clerk completed and signed the application and gave it to Cllr Steer to deliver.

2013/302 Mr Wratten informed members that he

- has the Health and Safety Regulations manual.
- the Fire Brigade report requests a Fire Risk Assessment is completed on delivery of the project.
- SBEM is on hold.
- The District Council's only recommendation regarding public toilets is that everything is as robust as can be therefore stainless steel sanitary ware will be priced.
- Suites of keys will be priced.
- Stainless steel ironmongery for doors will be priced.
- Coloured uPVC Windows may scratch but there is aluminium coloured windows that are more robust. To be priced.
- Internal ventilation needs to be considered and a central air replacement system is recommended.

To receive quote from contractor for the refurbishment of the Tractor shed.

2013/303 Mr Cox estimate against the specification is £5,000. He has advised that this can be reduced by £1,400 labour costs if done now whilst on site. There is a PC sum of £1,000 within the build to demolish the building. Following discussion on the value of having one wall clad to save £600 it was Proposed by Cllr Norton: That the Tractor Shed is refurbished as per the specification with cedar cladding. Seconded Cllr Merrick and UNANIMOUSLY RESOLVED.

2013/304 Cllr Bending Proposed that the £2,600 required is taken from reserves. UNANIMOUSLY RESOLVED.

To review the proposed internal room layout due to the change in toilet requirements.

2013/305 Mr Wratten confirmed that there has been an additional cost to the project of £4,000 to cover the increased requirement in concrete as the footing depth was increased by the Building Inspector. The reconfigured internal plan will not incur any additional cost.

It was agreed that the provision is fit for purpose with the tractor shed still being in use.

Proposal: To Adopt the amended plan. UNANIMOUSLY RESOLVED.

To review the price comparison on Heating options .

2013/306 Mr Wratten recommended that a Heat Pump system is used with a cassette to the hall and convector panels in the changing rooms and radiant panels in the toilet. This is estimated at £5,000. Cllr Bending stated that he was in favour of this as it shows sustainability. Mr Wratten to get a definitive price. Cllr Steer requested that a spec on the Heat Pump will be required within the application to Western Power. ACTION Mr Wratten to provide.

Update on Grant Applications

2013/307 The Clerk reported

- She has contacted Yarlingtons to confirm receipt of the application. It should be considered this week and the outcome sent next week.
- She had a request from Zoe Harris wanting confirmation that the PWLB has accepted the loan request. The confirmation e-mail was sent. The Clerk confirmed that a letter of appeal has been sent to Mr Gillespie as requested from the last meeting. She has also spoken with Cllr Maxwell to inform him of the present position so that he can follow up the grant application and give support.

Meeting concluded at 21.30hrs.

Next Meeting:

MONTHLY PARISH COUNCIL MEETING - Monday JULY 1ST – MERRIOTT TITHE BARN. 19.00hrs.